

*"Placerville, a Unique Historical Past Forging into a Golden Future"*

**City Manager's Report**

**June 14, 2016 City Council Meeting**

**Prepared by:** Steve Youel, Director of Community Services

**Item #: 8.10**



**Subject:** Adopt a resolution authorizing the Director of Community Services to coordinate emergency repairs to the air conditioning unit located at the Old City Hall (487 Main Street) and approve a budget appropriation in an amount of \$5,880 from the General Fund Contingency for Unforeseen Expenditures.

**Discussion:** On Friday, July 1, 2016 the air conditioning unit at Old City failed. The unit provides heat and air to the east side of the bottom floor referred to as the "Jane" portion of the building. This area of the building is currently being leased to Fidelity National Title. The failure occurred during a heat wave when outside air temperature exceeded 90 degrees.

**Analysis:** The condensing element of the antiquated unit failed. It was determined it is not cost-effective to replace solely the condensing element; the scope of work would have to include a new heat pump and air handler. Staff's recommendation to the City Manager is to make the necessary repairs/replacements to the main unit. Authorization from the City Manager was granted on July 2, 2016.

**Cost:** Given the urgency of the repair only one quote was received from Comfort King in the amount of \$5,880. Comfort King was willing to provide an emergency assessment of the unit and work over the holiday weekend to order materials and supplies. As a result, Comfort King was awarded the work by the Director of Community Services.

**Budget Impact:** The \$5,880 in repair costs was not included in the adopted Fiscal Year 2016/2017 Budget. Staff recommends that City Council approve a budget appropriation in the amount of \$5,880 from the General Fund Contingency for Unforeseen Expenditures. The Contingency currently has an unencumbered balance sufficient to cover this cost\_\_.

**Recommendation:** Adopt a resolution authorizing the Director of Community Services to coordinate emergency repairs located at the Old City Hall (487 Main Street) and approve a budget appropriation in an amount of \$5,880 from the General Fund Contingency for Unforeseen Expenditures.

**M. Cleve Morris, City Manager**

**Steve Youel, Director of Community Services**

RESOLUTION NO \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACERVILLE, AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO COORDINATE EMERGENCY AIR CONDITIONING REPAIRS LOCATED AT OLD CITY HALL 487 MAIN STREET AND APPROVE A BUDGET APPROPRIATION IN AN AMOUNT OF \$5,880 FROM THE GENERAL FUND CONTINGENCY FOR UNFORESEEN EXPENDITURES**

**WHEREAS**, the Community Services Department has determined that it is imperative that repairs be made immediately to the air conditioning unit servicing the bottom floor of Old City Hall; and

**WHEREAS**, it has been determined that Comfort King provides the best option to make the necessary repairs; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Placerville approves the proposed scope of work associated with the repairs and authorizes an appropriation in the amount of \$5,880 from the General Fund Contingency for Unforeseen Expenditures to complete the repair.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Placerville held on July 12, 2016 by Councilmember \_\_\_\_\_ who moved its adoption. The motion was seconded by Councilmember \_\_\_\_\_. The motion was passed by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor Trisha Wilkins

**Attest:**

\_\_\_\_\_  
Regina O’Connell, Interim City Clerk